



OAKLAND TOWNSHIP DRIVEWAY PERMIT/MAINTENANCE PROCEDURES

All driveways in Oakland Township are subject to Ordinance No. 2011-01. A complete copy of the Ordinance can be found on the Township website at www.oaklandtwponline.com.

Step-by-Step Procedure:

(1). Complete an Application for Driveway Permit.

This form can be found on the Township website under the Driveway tab. This form is required regardless of whether the driveway is a new construction or a repair to an existing driveway.

(2). Create a sketch of the proposed or existing driveway.

Indicate where and the type of work to be done.

(3). For new construction, stake out the driveway.

(4). Determine whether or not this work requires Stormwater Management Planning.

The Stormwater Management Ordinance can be found on the Township website. Basically, Oakland Township adopted the County's Stormwater Management Plan. If your driveway or land development is more than 2000 square feet, a Stormwater Management Plan **is required**. You will need to contract the services of an engineer to develop your plan and submit the required forms to the municipality.

(5). Send the Application, along with the applicable fee to the Township.

The Township address is: Oakland Township, 565 Chicora Road, Butler, PA 16001.

When the Municipality receives your application and fee, the Secretary/Treasurer will fax a copy of the application to their Driveway Enforcement Officer and the Township Engineer. The Driveway Enforcement Officer and Engineer will then contact you directly to arrange a convenient time to meet at the site to review the sight distance and proposed plans. When all is satisfactory, a Driveway Permit will be issued and construction may begin.

The Township requires a final inspection after the work is completed. You can contact Sean Gramz, Oakland Township Code Enforcement Officer at Oaklandtwpcode@zoominternet.net or the Township at (724) 287-8067 to make the arrangements.

****please note that any costs that the Township may incur with regards to Engineer review and Stormwater Management Planning will be the responsibility of the resident requesting development.**