



Meeting Agenda/Minutes

Regular Monthly Meeting
Wednesday, September 4, 2013
6:00 p.m. – 7:37 p.m. EST

Attendees:

Brian G. Hans, Chairman / Regis V. Thoma, Vice-Chairman
Brent A. Patten, Supervisor / Nadine A. Neff, Secretary/Treasurer

AGENDA ITEM	ACTION
Call to Order	Supervisor Brian G. Hans called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.
Approve Meeting Agenda	Supervisor Brent Patten motioned to approve the Meeting Agenda; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all member of the Board.
Approve Meeting Minutes	Supervisor Brent Patten motioned to approve the Meeting Minutes for the month of August, 2013; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board
Approve Treasury Report	Supervisor Regis Thoma motioned to approve the Treasury Report with the correction to the figures reported in the Capital Reserve Fund; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.
Public Comment	<p><u>Bill McGarvey – Schnur Subdivision</u> Bill McGarvey presented to the Board a Resolution for the DEP Planning Module and asked that the Board pass said Resolution. The Board asked Nadine Neff if the Planning Module was complete and she stated that it was not. The Board advised that they would not take action or pass any documentation contingent upon completion.</p> <p><u>Rocco Lanzalotto – Scrap</u> Rocco Lanzlotto asked the Board of Supervisors why the Township has not scrapped the items that were previously approved to be scrapped.</p> <p><u>Duane Patten – Ditching</u> Duane Patten stated his opinion on the use of Township equipment for ditching. He complimented the road crew on the job done with the seal coat and culverts. Brent Patten stated that all road crew personnel should be experienced on all pieces of equipment. Supervisor Brent Patten motioned to send the guys to grader school and instructed Lonny Jewart to find a school. There was no second and the motion died on the floor.</p>
Correspondence	<p><u>Harry Mottern – Damage to Vehicle</u> Harry Mottern informed the Township by way of e-mail and pictures that his vehicle was damaged by a fallen tree limb laying on the Township road. Secretary/Treasurer Nadine Neff advised Harry Mottern to turn the claim for damages into his insurance company and if founded, they would subrogate back on the Township’s insurance.</p>
Staff Reports	<p><u>Roadmaster – Lonny Jewart</u> St. Joe Road will be discussed under Old Business</p> <p><u>Code Enforcement Officer – Nadine Neff</u> Nothing to report</p>



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Old Business

St. Joe Road Stormwater Erosion Issues

Lonny Jewart and Supervisor Brian Hans met with the affected neighbors on St. Joe Road to discuss the Township's plan to correct the hazardous conditions when we have heavy rains. Lonny reports that the residents are satisfied with the plan that has been developed.

Township Building Repairs

The drawings needed to obtain a building permit from Jeff Richardson have not been received from Olsen Engineering.

New Business

2013-2014 Anti-Skid Bid

The Board discussed the matter of whether or not we should bid Anti-Skid for this winter season. The Township did not purchase any anti-skid under the current year contract with McClymonds because of the unusually mild winter. Roadmaster Lonny Jewart stated that he will contact McClymonds and order what we need for the 2013-2014 season under the current contract.

2013 Trick or Treat

Supervisor Brian Hans motioned to set Trick or Treat for Oakland Township on Thursday, October 31, 2013 from 6:00 p.m. to 8:00 p.m.; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.

Earned Income Delinquent Tax Collection / Audit

The Board of Supervisors are in receipt of a copy of the independent earned income tax audit done by K E Randall and Associates. There are monies that are still owed to the Township from 2011. The Board advised to have our solicitor write a letter to Sherry Filges requesting that those monies be forwarded to the Township.

Kim Donovan, the auditor at K E Randall and Associates has provided a list to the Township of monies that are owed to Oakland Township and have been paid elsewhere, as well as people who filed their earned income tax returns and did not include a check. The Board requests that we have our solicitor investigate what can be done to collect those monies.

Several months ago the Board of Supervisors authorized the collection of the delinquent earned income taxes. Nadine Neff has been in contact with Keystone regarding the collection of the delinquent earned income taxes, however the records received from Sherry Filges are in paper form. She talked to Sherry Filges and has been advised that she never had a computer program set up to record earned income. It is possible to create a record and input the paperwork from the past several years, but it would take an extensive amount of time and the matter of confidentiality of the records is an issue.

2013 Pension Minimum Monthly Obligation (MMO)

The MMO for the remainder of 2013 is \$664.03, based on 5% of a \$13,280.55 monthly payroll.

Mottern Road Right-of-Way

Supervisor Brent Patten motioned to have Olsen Engineering stake out the right of way on



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	<p>Mottorn Road where we need to put in a turn-around; Supervisor Brian Hans seconded the motion. ROLL CALL: The motioned was approved by all members of the Board.</p>
<p>Signing of the Time Sheets</p>	<p>The Board of Supervisors reviewed and signed the employee time sheets for the previous month.</p>
<p>Approval to Pay Bills and Payroll</p>	<p>Supervisor Brian Hans motioned to pay the bills on hand and to pay payroll for the next month; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.</p>
<p>Meeting Adjournment</p>	<p>Supervisor Brian Hans motioned to adjourn the meeting at 7:37 p.m.; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board</p>
<p>Call Meeting to Order</p>	<p>Supervisor Brian Hans called the meeting back to order at 7:45 p.m. The Board discussed at length that St. Joe residents were told that the Township will provide the culvert pipes. It is not the policy of the Township to provide culvert pipe and several different incidents where residents were required to pay for pipe were mentioned.</p> <p>Supervisor Brian Hans stated that he believed that the Board said that they would pay for the pipe at the previous monthly meeting. Secretary/Treasurer Nadine Neff was advised to listen to the previous month's meeting recording to see if what actions the Board advised.</p> <p>Supervisor Regis Thoma motioned that the residents pay for the culvert pipe and if needed, the Township will allow installment payments; Supervisor Brent Patten seconded the motion. ROLL CALL: Brent Patten, Yes / Regis Thoma, Yes / Brian Hans, No.</p>
<p>Meeting Adjournment</p>	<p>Supervisor Brian Hans motioned to adjourn the meeting at 8:25 p.m.; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board</p>
<p>Next Meeting Date</p>	<p>The next meeting will take place on Wednesday, August 20, 2012, from 1:00 – 2:30 pm ET.</p>