



**OAKLAND TOWNSHIP Board of Supervisors Meeting**

**October 6, 2021 7:00 p.m.**

**CALL TO ORDER:**

*Jim Shipley called the meeting to order at 7:00 pm.*

**PLEDGE OF ALLEGIANCE:**

*Pledge of Allegiance was recited.*

**PRESENT:**

James Shipley: Vice-Chairman, Brian Hans: Supervisor, Thomas Smith: Solicitor,  
Diana Foehringer: Secretary/Treasurer Absent: Shaun Krill: Chairman

**NOTICE OF RECORDING POLICY: (Acknowledgement of any recording devices)**

No recording devices acknowledged.  
Rocco Lanzalotto prompted discussion regarding the township secretary recording meetings. Currently, Oakland Township does not record meetings. Meeting are meant to be summaries of the major decisions/motions of the meeting not a word for word transcript of the meeting.

**PUBLIC COMMENT: (COMMENTS WILL BE LIMITED TO THREE (3) MINUTES)**

Rocco Lanzalotto: Would like to know who paid the \$9500 Bauer Excavating bill for Hoon Road and who oversees the work of twp contractors. Oakland Twp paid the bill that matched the quote received. The Oakland Township Roadmaster verifies the work done by contractors (PennDot Representative additionally reviews work of state funded projects). Reviewed current bidding requirements: Over \$21,300 must advertise for bids, \$11,500-\$21,199 requires three recorded quotes (email or telephone), Less than \$11,500 no requirement.

Joyce Mager: Lot Line Revision: Mager-Wesoloski Plan dated: August 10, 2021  
**Brian Hans made a motion to approve** Lot Line Revision for Charles & Joyce Mager and Wanda Wesoloski (250-3F04-12F & 13B) with a date of 8/10/2021 and approving modification request in regards to contours. Jim Shipley seconded the motion. All in favor. Motion carried.

**BIDS:**

**None.**

**AGENDAS:**

**Brian Hans made a motion to approve** the October 6, 2021 agenda. Jim Shipley seconded the motion. All in favor. Motion carried.

**Brian Hans made a motion to approve** the September 1, 2021 Board of Supervisors Meeting minutes, as written. Jim Shipley seconded the motion. All in favor. Motion carried.



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**RESOLUTIONS:**

**Brian Hans made a motion to adopt Resolution 2021-18:** A resolution to transfer funds totaling \$32,301.12 from line item Capital Transfer to Road/Bridge Maintenance. Jim Shipley seconded the motion. All in favor. Motion carried.

**Brian Hans made a motion to adopt Resolution 2021-19:** A resolution to transfer funds totaling \$14,848.01 from General Fund to Fire Tax Fund for the purpose of redistributing the Foreign Fire Funds from the State of Pennsylvania to local fire companies. Jim Shipley seconded the motion. All in favor. Motion carried.

**ADMINISTRATIVE ACTIONS:**

Seasonal Workers:

**Brian Hans made a motion to end seasonal employment for Gary Duncan as of October 15, 2021.** Jim Shipley seconded the motion. All in favor. Motion carried.

**TIME SHEETS:**

**Brian Hans made a motion to approve time sheets – 09/16/21 & 09/30/21.** Jim Shipley seconded the motion. All in favor. Motion carried.

**TREASURER’S REPORT:**

**Brian Hans made a motion to approve August 2021 Treasurer’s Report as presented.** Jim Shipley seconded the motion. All in favor. Motion carried.

**EXPENDITURES OVER \$2,000.00:**

General Fund

Ck #:14321:	\$ 20,189.00	Bauer Excavating Inc. Hoon: Replace 36” Culvert /Install 160’ of 18” storm pipe Hoon: Emergency Storm Pipe/Catch Basin
Ck #:14331:	\$ 10,230.90	McKinney Hauling & Excavating Hoon: 2a Limestone
Ck #:14337:	\$75,977.56	Shields Asphalt Paving, Inc. BID: North Butler Church Road Asphalt Binder
Ck #:14340:	\$ 8,400.00	The Brighter Side BID: Township Building Generator
Ck #:14348:	\$ 3,221.93	Oneida Valley Fire Department 3 <sup>rd</sup> Quarter Taxes

**Jim Shipley made a motion to approve General Fund expenditures over \$2000.00.** Brian Hans seconded the motion. All in favor. Motion carried.

Liquid Fuels Fund

Ck #:10105:	\$ 11,605.43	McKinney Hauling and Excavating Anti-Skid Bid
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**Brian Hans made a motion to approve Liquid Fuels expenditure over \$2000.00.** Jim Shipley seconded the motion. All in favor. Motion carried.



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**INVOICES/PAYMENTS:**

General Fund checks: #14319 – #14349

**Brian Hans made a motion to approve** General Fund checks: #14319 – #14349. Jim Shipley seconded the motion. All in favor. Motion carried.

Fire Tax Fund check: #10066

**Brian Hans made a motion to approve** Fire Tax Fund check: # 10066. Jim Shipley seconded the motion. All in favor. Motion carried.

Liquid Fuels Fund check: #10105

**Brian Hans made a motion to approve** Liquid Fuels Fund check: # 10105. Jim Shipley seconded the motion. All in favor. Motion carried.

**CORRESPONDENCE:**

- BASA Meeting Minutes
- BCTCC Meeting 9/28/2021
- COSTARS Connection - Summer 2021 Edition
- Butler County COG Updates
- PSATS August-September 2021 NewsBulletin
- PSATS October 2021 NewsBulletin
- Joel McKay: PennDOT - Statewide News: PennDOT Accepting Applications for 2022-23 Improvements Under Multimodal Transportation Fund

**STAFF REPORTS:**

Diana Foehringer (Secretary/Treasurer):

Liquid Fuels Audit

Salt Contract Update: State Contract has been settled.

David Ice/Alt SEO: No Direct Deposit-Charged extra for paper check \$7.06

\* Either needs to submit direct deposit or will move forward paying quarterly.

2022 Budget

Draft: October 06, 2021

Preliminary: November 03, 2021

Advertise: November 10, 2021

Adopt: December 01, 2021

2022-23 Improvements/PennDot Multimodal Grant: Will look into submitting grant app.

2022 ESTIMATES: Liquid Fuels Allocation \$152,472.58 / State Turnback \$10,000

\*Up \$2,176.54 over last year's *estimate* but \$2,328.34 less than last year's *actual*

2022 Liquid Fuels Allocations Down?

PSATS: PennDOT projecting a 1.5% to 2% reduction from your actual current year revenue (so higher than you budgeted last year). As a result of the 2020 pandemic, the department projected a 10% reduction for 2021. Actual numbers were higher (\$439 million projection became \$453 million actual). This year's estimate is expected to be \$445,855,000



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**STAFF REPORTS (cont.):**

Diana Foehringer (Secretary/Treasurer):

Annual Itemized listing of expenditures from Oneida Valley

Before continuing to give Oneida Valley \$; according to 2nd Class township code, we must require FD to submit an annual itemized listing of all expenditures.

Gary Wulff (Roadmaster):

Chief's Report: 13 Calls: Motor Vehicle Accident: 3, Tree: 3, Automatic Fire Alarm: 4, Service Call: 1, Medical Assist: 2, # of Firefighters Responding: 22, Mutual Aid: 4.

Salt/Anti-Skid Ordered

Hoon Road Paving Prep (Stormwater Management Work): Overall Estimates: \$42,700.

Written bids filed with township secretary.

**UNFINISHED BUSINESS:**

**Public Water within Oakland Township**

State Rep Marci Mustello is following up with Water Company as well.

Update: Brian Hans reported speaking with Brent Robinson from American Water. Another meeting will be setup to determine potential service area.

**American Rescue Plan**

No Final Rules as of 10/6/2021

Reporting cycle moved from October 2021 to April 2022

American Rescue Funds Calculator

As it looks at this moment, using the PSATS American Rescue Funds Calculator, Oakland Township should be able to retain over 50% as lost income. This could change.

**Barbara Graham: Speed Limit concerns on Chicora Road by Grant Street and Center Drive.**

Oakland Township to petition state on her behalf.

Review Letter: Cost to township: Signage

There is no fee for the study to be performed. The only cost would be if the study determines that the speed limit should be less than 40, the township would be responsible for buying, installing and maintaining the signs.

**Jim Shipley made a motion** to table this discussion until all Supervisors could be present and more information on cost of signage could be gathered. Brian Hans seconded the motion. All in favor. Motion carried.

**Insurance**

Review quotes/bids

Will present in November

**NEW BUSINESS:**

Planning Module – Bilenski

**Jim Shipley made a motion to** approve the Bilenski Septic Planning Module. Brian Hans seconded the motion. All in favor. Motion carried.

Lot Line Revision: Mager-Wesoloski Plan dated: August 10, 2021

\* Covered during Public Comment



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**NEW BUSINESS (cont.):**

**2021 Road Projects:**

**Brian Hans made a motion to** approve project completion of Beulah & Danville Project #2021-001. Jim Shipley seconded the motion. All in favor. Motion carried.

**Jim Shipley made a motion to** approve the return of the Beulah & Danville Project #2021-001 "Payment Bond". Brian Hans seconded the motion. All in favor. Motion carried.

**Brian Hans made a motion to** approve project completion of Project #2021-Single Seal of Multiple Roads\*. Jim Shipley seconded the motion. All in favor. Motion carried.

**Brian Hans made a motion to** approve the return of the Project #2021-Single Seal of Multiple Roads\* "Payment Bond". Jim Shipley seconded the motion. All in favor. Motion carried.

\*Bish, O'Donnell, N. Oakland, Conway, Hoffman, Fared, Thorn Apple & Oakland Roads

**Brian Hans made a motion to** approve project completion of N. Butler Church Road Project #2021-002, pay invoice and return "Payment Bond". Jim Shipley seconded the motion. All in favor. Motion carried.

Foreign Fire Distribution \$ 14,848.01 (Down \$1,427.61)

East Butler VFD - \$ 2,000.00

Chicora VFD - \$ 1,000.00

Lick Hill VFD - \$ 1,000.00

Oneida Valley VFD - \$ 10,848.01

**Brian Hans made a motion to** approve the distribution of the Foreign Fire Tax as above. Jim Shipley seconded the motion. All in favor. Motion carried.

**Notice of Intent to Appoint CPA**

**Brian Hans made a motion to** advertise Notice of Intent to Appoint CPA to be voted on at Dec BOS mtg and hired at Organizational Meeting January 2022. Jim Shipley seconded the motion. All in favor. Motion carried.

(Must be advertised 30 days prior to Appointing)

**Review of Planning Commission Members:**

Gary Wulff: Expires at the end of this year – but is willing to continue on.

Still short one member

**2021 Budget**

\$65,000 was marked to transfer to Capital Fund.

\* This money was earmarked for the Shearer Road Building & Improvements.

\* 32,301.12 was transferred out of this line item to pay for Hoon Road Repairs

\* American Rescue Funds to Reimburse

**Animal Control**

Dogs are controlled through the Department of Agriculture's Bureau of Dog Law.

This information will be added to the Oakland Township website.

Cats are not controlled through any state department.



565 Chicora Road  
Butler, PA 16001  
(724) 287-8067 office / (724) 287-3979 fax

Shaun Krill, Chairman  
James Shipley, Vice-Chairman  
Brian Hans, Supervisor

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**MEETING ADJOURNMENT:**

**Jim Shipley made a motion to adjourn** meeting at 8:50 p.m. Brian Hans seconded the motion. All in favor. Motion carried.

**NEXT MEETING:**

November 2021 Board of Supervisor Meeting will be held Wednesday, November 3, 2021 at 7:00 p.m.

Respectfully Submitted,  
Diana M. Foehringer, Secretary/Treasurer

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

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Shaun Krill, Chairman

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Diana M. Foehringer, Secretary/Treasurer

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James G. Shipley, Vice-Chairman

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Brian G. Hans, Supervisor

(Seal)