



565 Chicora Road  
Butler, PA 16001  
(724) 287-8067 office  
(724) 287-3979 fax

Paul McEachin, Chairman  
Shaun Krill, Vice Chairman  
James G. Shipley, Supervisor

## OAKLAND TOWNSHIP

# 2019 ORGANIZATIONAL MEETING

DATE: Monday, JANUARY 7, 2019

### Call Meeting to Order:

Shaun Krill called meeting to order at 7:00 p.m.

### Pledge of Allegiance

Everyone please stand for the Pledge of Allegiance.

### Present:

Paul McEachin – Chairman - not attending, Shaun Krill – Vice Chairman,  
James Shipley - Supervisor, Sandy Lintz - Secretary, Diana Foehringer – Treasurer,  
Dave Meeder- Road Master, Sherry Filges Tax Collector.

### Appoint Temporary Chairman:

Shaun Krill made a motion to Appoint Shaun Krill as Temporary Chairman, James Shipley seconded the motion. All in favor. Motion carried.

### APPOINTMENTS:

#### A. Board of Supervisors:

- i. Shaun Krill made a motion to Nominate and Appoint Chairman of the Board: Paul McEachin. James Shipley seconded the motion. All in favor. Motion carried.
- ii. Shaun Krill made a motion to Nominate and Appoint Vice-Chairman of the Board: Shaun Krill. James Shipley seconded the motion. All in favor. Motion carried.

#### B. Administration:

##### 1. Appoint Township Secretary

Shaun Krill made a motion to approve Sandra Lintz as Township Secretary and set bond at \$100,000. James Shipley seconded the motion. All in favor. Motion carried.



565 Chicora Road  
Butler, PA 16001  
(724) 287-8067 office  
(724) 287-3979 fax

Paul McEachin, Chairman  
Shaun Krill, Vice Chairman  
James G. Shipley, Supervisor

## OAKLAND TOWNSHIP

### 2. Appoint Township Treasurer

Shaun Krill made a motion to approve Diana Foehirnger as Treasurer and set bond at \$500,000. James Shipley seconded the motion. All in favor. Motion carried.

### 3. Appoint Chairman of the Vacancy Board

Shaun Krill made a motion to approve Sandy Meeder Vacancy Board Chair. James Shipley seconded the motion. All in favor. Motion carried.

### 4. Appoint Road Master

Shaun Krill made a motion to approve Kenneth Meeder as Road Master and set bond at \$50,000. James Shipley seconded the motion. All in favor. Motion carried.

### 5. Appoint Stormwater Management Official

Stormwater Management Official. Office is vacant.

### 6. Select Depository for Township Accounts

Shaun Krill made a motion to select Farmers National Bank as depository for township accounts. James Shipley seconded the motion. All in favor. Motion carried.

### 7. Certify Delegates to the State Convention

Shaun Krill made a motion to certify James Shipley as delegate to the 2019 PSATS State Convention. James Shipley seconded the motion. All in favor. Motion carried.

### 8. Set 2019 Board of Supervisor Meeting Dates

Shaun Krill made a motion to set the Monthly Board of Supervisors Meetings for 2019 as the first Wednesday of each month at 7:00 p.m. to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. James Shipley seconded the motion. All in favor. Motion carried.



565 Chicora Road  
Butler, PA 16001  
(724) 287-8067 office  
(724) 287-3979 fax

Paul McEachin, Chairman  
Shaun Krill, Vice Chairman  
James G. Shipley, Supervisor

## OAKLAND TOWNSHIP

### **9. Set 2018 Planning Commission Meeting Dates**

Shaun Krill made a motion to set the **Monthly Planning Commission meetings for 2019** as the **second Tuesday of each month at 6:00 p.m.** to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. James Shipley seconded the motion. All in favor. Motion carried.

### **10. Appoint Right To Know Officer**

Shaun Krill made a motion to appoint **Township Secretary Right to Know Officer**. James Shipley seconded the motion. All in favor. Motion carried.

### **11. Appoint Pension Administration Officer**

Shaun Krill made a motion to appoint **Township Treasurer as Pension Administration Officer**. James Shipley seconded the motion. All in favor. Motion carried.

### **12. Appoint Administrative Officer for PA Unemployment Compensation**

Shaun Krill made a motion to appoint **Administration Officer Township Treasurer as PA UC**. James Shipley seconded the motion. All in favor. Motion carried.

## **C. Contracted Services:**

### **1. Appoint Sewage Enforcement Officer (SEO) and back-up SEO**

Shaun Krill made a motion to approve **Doug Duncan as SEO and David Ice as back-up SEO**. James Shipley seconded the motion. All in favor. Motion carried.

2. Shaun Krill made a motion to appoint **Municipal Code Association as Building Code Officials/Third Party Inspector**. James Shipley seconded the motion. All in favor. Motion carried.

## **D. Professional Services**

### **1. Appoint Solicitor**

Shaun Krill made a motion to appoint **Thomas L. Smith as Solicitor of Oakland Township**. James Shipley seconded the motion. All in favor. Motion carried.



565 Chicora Road  
Butler, PA 16001  
(724) 287-8067 office  
(724) 287-3979 fax

Paul McEachin, Chairman  
Shaun Krill, Vice Chairman  
James G. Shipley, Supervisor

## OAKLAND TOWNSHIP

### 2. Appoint Engineer

Shaun Krill made a motion to appoint **Tom Thompson/Gannett Fleming as Engineer**. James Shipley seconded the motion. All in favor. Motion carried.

### 3. Appoint Alternate Engineer

Shaun Krill made a motion to appoint **Mike Ogin (Gateway Engineering as Alternate Engineer)**. James Shipley seconded the motion. All in favor. Motion carried.

## E. Tax Services

### Appoint Per Capita Tax Collector

Shaun Krill made a motion to appoint **Sherry Filges as Per Capita Tax Collector**. James Shipley seconded the motion. All in favor. Motion carried.

### Appoint Deputy Real Estate Tax Collector

Shaun Krill made a motion to appoint **Mary Jo Meisel as Deputy Tax Collector**. James Shipley seconded the motion. All in favor. Motion carried.

### Appoint Delinquent Real Estate Tax Collector

Shaun Krill made a motion to appoint **Butler County Tax Office as Delinquent Real Estate Tax Collector**. James Shipley seconded the motion. All in favor. Motion carried.

### Appoint Tax Collection Committee Delegates (TCC)

Shaun Krill made a motion to **appoint Paul McEachin as primary** delegate and **Shaun Krill secondary delegate**. James Shipley seconded the motion. All in favor. Motion carried.

## F. Emergency Services

### Appoint Township Emergency Services Provider

Shaun Krill made a motion to appoint **Oneida Valley Volunteer Fire Department as the township's Emergency Services Provider**. James Shipley seconded the motion. All in favor. Motion carried.



565 Chicora Road  
Butler, PA 16001  
(724) 287-8067 office  
(724) 287-3979 fax

Paul McEachin, Chairman  
Shaun Krill, Vice Chairman  
James G. Shipley, Supervisor

**OAKLAND TOWNSHIP**

**Appoint Emergency Management Coordinator**

Shaun Krill made a motion to appoint **Gary Wulff Emergency Services Coordinator.** James Shipley seconded the motion. All in favor. Motion carried.

**G. Resolutions**

- Shaun Krill made a motion to appoint approve **Resolution 2019-02 (Tax Rate).** James Shipley seconded the motion. All in favor. Motion carried.
- Shaun Krill made a motion to approve **Resolution 2019-03 (Wage/Salary).** James Shipley seconded the motion. All in favor. Motion carried.
- Shaun Krill made a motion to approve **Resolution 2019-04 (Bill Payment).** James Shipley seconded the motion. All in favor. Motion carried.

**Shaun Krill made a motion to adjourn the meeting at 7:09 p.m.**

James Shipley seconded the motion.  
All in favor. Motion carried.

Respectfully Submitted,

Sandra K. Lintz, Secretary

**OAKLAND TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
Paul McEachin, Chairman

\_\_\_\_\_  
Shaun Krill, Vice Chairman

\_\_\_\_\_  
James G. Shipley, Supervisor

\_\_\_\_\_  
Sandra Lintz, Secretary

Seal